

GUILDFORD GOLF & COUNTRY CLUB CATERING TERMS AND CONDITIONS

PLEASE NOTE THE FOLLOWING:

1. A **\$500.00 non-refundable deposit** is required at the time of your booking
2. A guaranteed number of guests and the estimated cost of your function as stated from your event agenda and invoice is to be paid in **full 7 days** prior to the date of your function. Your deposit will be subtracted from the invoice total.
3. We can accommodate up to an additional 10% of your guests above your guaranteed number (up to a maximum of 120 guests) at an added cost. **NOTE: The guaranteed number is not subject to reduction.**
4. Room rental and set up fee is subject to the event.
5. Quoted prices are subject to change and are guaranteed **90 days** prior to the function date. All prices are subject to a **16% gratuity** and applicable taxes
6. All beverages (alcoholic and non-alcoholic) and food items are to be supplied by Guildford Golf & Country Club. Corkage functions are respectfully declined.
7. Bar must reach a **minimum of \$250.00** in sales otherwise the client will be responsible to pay the difference.
8. Any of our staff at Guildford Golf & Country Club has the right to refuse serving individuals deemed to be intoxicated by drugs or alcohol as per **BC law "Serving it Right."** We can also contact a local company for a safe ride home.
9. Liquor regulations prohibit service after midnight at which entertainment must cease due to Fraser Health Authority regulations. Any food or beverages cannot be brought or removed from our premises. Food in our buffet can only be left out for a maximum of 2hrs.
10. We require advanced notification regarding any additional display, uses of nails/screws, staples, glue or any adhesive material that may alter the state of the room. The client will be held responsible to any damage to the property or equipment belonging to Guildford Golf & Country Club.
11. Any functions incorporating music are required to pay music royalty fee to SOCAN/RESOUND (Society of Composers, Authors and Music Publishers of Canada) of **\$45.02 (without dance) or \$90.12 (with dance)**. Guildford Golf & Country Club does not receive any of these proceeds.
12. Any advertising or promotional materials for your event that includes or mentions, "Guildford Golf & Country Club" must be approved by our General Manager
13. **We require a 90day written notice for any cancellation requests.**
14. Guildford Golf & Country Club assumes no responsibility for any loss or damage to goods, property and or equipment brought into our facility by guests. Except for claims arising out of acts caused by gross negligence of Guildford Golf & Country Club, the patron hereby agrees to indemnify, defend and hold harmless, Guildford Golf & Country Club (collectively the Indemnified Parties) from and against any and all loss, liability, damage, claim or expense (including the reasonable cost of investigations an attorney's fees) That Indemnified Parties may occur, insofar as any liability, damage, claim or expense which is related to or arise from, directly or indirectly, facilities/equipment usage and rentals on the property of Guildford Golf & Country Club.

I HAVE READ and UNDERTSAND THE CATERING TERMS & CONDITIONS

NAME _____

SIGNATURE _____

DATE _____